



## **CAREER OPPORTUNITIES**

The Fiji Sugar Corporation Limited invites applications from suitably qualified, innovative, and self-motivated individuals who meet the requirements of each position to be based at its Sugar mills.

### **IT Support Officer (x2) Lautoka**

The IT Support Officer role shall be responsible for supporting all aspects of the IT systems and services. Additionally, the role includes responsibility for ensuring the security and integrity of computer operations and systems development in accordance with the Corporation's IT Manual.

#### **Principal Accountabilities:**

- Ensure the continuous operation of PC and Windows servers and clients by providing support for operational problems either raised or predicted;
- Provide first-line support to end users;
- Regularly update IT Asset Register, detailing PC and associated equipment;
- Install and configure computer and network resources;
- Ensure maintenance of Helpdesk System & Complaint Management Services System
- Ensure backup systems are functioning properly.
- Assist with CCTV Monitoring

#### **Qualifications/ Requirements:**

- Must possess a Diploma in the field of IT from a recognised institution.
- Knowledge of Windows Server 2022, MS Exchange 2019, Windows 11 Clients, and Microsoft Office products
- Knowledge of networking topology, structured cabling, LAN/WAN and Wireless technology.
- Knowledge of multi-platform computer operations environments
- Must have a valid group 2 driving license.

#### **How to Apply**

We offer an attractive remuneration package that aligns with your qualifications and experience, which will be negotiated with the successful candidate. To apply for these positions, please submit an updated resume, a cover/application letter outlining proven experience relevant to the role, and also an explanation of how you meet the desired position and location criteria. You are also required to submit your Qualification Certificates, Exam Results and Academic Transcripts.

Email your application to [recruitment@fsc.com.fj](mailto:recruitment@fsc.com.fj) or submit hard copies to FSC Head Office, Balawa, Lautoka or to the nearest Human Resources Office at Lautoka and Rarawai Mill.

Applications close on **Saturday, 09 November 2024. Late or incomplete applications will not be considered.**

(Only shortlisted candidates will be contacted for an interview)

***"The Sugar Corporation is an equal opportunity employer."***